

Gender-Affirming Care

BENEFITS & COVERAGE RESOURCE

Yale HEALTH



Yale HEALTH

Welcome

Yale Health is committed to providing comprehensive, affirming, and effective healthcare services for our trans and gender-diverse patients. Our multidisciplinary team, including primary care providers, nurses, care managers, mental health professionals, gynecologists, and endocrinologists, works together to ensure you receive the care you need in a safe and welcoming environment.

OUR PROMISE

We promise to respect your privacy and treat you with consideration and dignity. You will receive care that is responsive to your healthcare concerns and that is sensitive to your needs. You play a critical role in partnering with Yale Health providers in your care.

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DISCLAIMER The applicable plan documents govern all questions of interpretation, and those plan documents will prevail over any discrepancy reflected in this resource booklet.

Medically necessary services for gender-affirming care and transition, including counseling, hormone therapy and specific surgical procedures are covered. Eligibility guidelines, based on widely accepted professional standards, apply to eligibility for drug therapy and surgical procedures.

IMPORTANT NOTES

- ◆ Coverage for treatments of gender dysphoria/incongruence are in addition to the other benefits provided by Yale Health.
- ◆ Yale Health does not consider treatments for gender dysphoria/incongruence as reconstructive services to correct a physical functional impairment or cosmetic surgery.
- ◆ Coverage for reconstructive surgery or cosmetic services is limited to the services described in relevant portions of the Student Guide or Member Coverage Booklet.

All services for care and coverage require prior authorization and are subject to any relevant network restrictions, copays, and limits as outlined in the plan documents:

- ◆ **Student Guide** and applicable Schedule of Benefits (students and their covered dependents).
- ◆ **Employee Member Coverage Booklet** and applicable Schedule of Benefits (faculty & staff and their covered dependents).

Services are covered when a Yale Health provider has determined that the member has sustained gender dysphoria and/or gender incongruence, understands the risks and potential benefits of treatment, and is able to provide informed consent.

- ◆ Irreversible treatments are generally not authorized for members under the age of 18. However, when delay would cause significant distress, procedures for members under 18 may be approved with parental consent and specific recommendations from a qualified mental health provider.



Student Coverage



Employee Member Coverage Booklet

Starting Your Journey: Accessing Gender-Affirming Care

Members seeking access to treatments for gender dysphoria/ incongruence should meet with their primary care provider (PCP) and request a referral to Care Management. Based on the specific services requested, Care Management will inform and assist the member with the process of seeking authorization for and obtaining necessary services.

The Plan covers medically necessary treatments for gender dysphoria and gender incongruence as described below. These treatments may include:

Hormone Therapy: to make the body more feminine or masculine

- ◆ Hormone therapy is covered under the pharmacy benefit.
- ◆ Covered at 100%, subject to pharmacy copay for applicable membership category and drug tier.
- ◆ Depending on the drug it may be tier 1, tier 2, or tier 3.
- ◆ Refer to **Yale Health Drug List** — to check the copay of specific medications.

Pharmacy copays apply to hormone therapy and differ based on a patient's membership category (Student with Yale Health Hospitalization/Specialty Coverage, C&T, S&M, Security, Faculty, M&P, Postdoctoral Associates & Fellows, Yale Police).

Check the **pharmacy web page** under *Yale Health Pharmacy Benefit* heading to find applicable copay amounts for different membership categories.



Yale Health Drug List



Yale Health Pharmacy

Treatments To Delay Puberty: “puberty blockers”



Yale Health Drug List

- ◆ Puberty blockers are covered under the pharmacy benefit.
- ◆ Covered at 100%, subject to pharmacy copay for applicable membership category and drug tier.
- ◆ May be considered specialty medications, tier 4 copay and restrictions may apply if membership category has a 4th tier.
- ◆ **NOTE:** All tier 4 specialty medications are dispensed with a days’ supply limit of 30 days only.
- ◆ Refer to **Yale Health Drug List** — to check the copay of specific medications.

Pharmacy copays apply to puberty blockers and differ based on a patient’s membership category (Student with Yale Health Hospitalization/Specialty Coverage, C&T, S&M, Security, Faculty, M&P, Postdoctoral Associates & Fellows, Yale Police).



Yale Health Pharmacy

Check the **pharmacy web page** under *Yale Health Pharmacy Benefit* heading to find applicable copay amounts for different membership categories.

Surgery: to change primary sexual characteristics (chest and genital-altering surgery)



Gender-Affirming Care
Clinical Policy Bulletin

- ◆ Covered at 100% after any applicable copays for outpatient surgery or inpatient facility expense; copays are specific to the membership category and may vary.
- ◆ Specific surgeries have requirements that need to be met before surgery will be approved — for full details patients should consult **Yale Health’s coverage of treatments related to gender dysphoria and gender affirmation**.
- ◆ Anesthesia is covered at 100% for approved surgical procedures.

SURGERY (CONTINUED)

The following surgery expenses are COVERED:

- ◆ Services and supplies provided by the hospital/ surgery center on the day of the procedure;
- ◆ The operating physician's services for performing the procedure, related pre- and post-operative care, and administration of anesthesia; and
- ◆ Services of another physician for related post-operative care and administration of anesthesia.
This does not include a local anesthetic.
- ◆ Inpatient hospital expenses are covered including services and supplies provided by Yale-New Haven Hospital or other pre-approved inpatient facility, including but not limited to room and board, nursing services, dietary services, medications, dialysis, radiation, diagnostic imaging, operating room fees, inpatient physical therapy, and ancillary fees billed by the hospital.

NOT COVERED: personal comfort and convenience items; travel and transportation.

- ◆ **NOTE:** Any service or supply primarily for your convenience and personal comfort or that of a third party is **NOT COVERED**, including: telephone, television, internet, barber or beauty service or other guest services; housekeeping, cooking, cleaning, shopping, monitoring, security or other home services; and travel, transportation, or living expenses, rest cures, recreational or diversional therapy.
- ◆ **There is no coverage for charges associated with admissions that are not prior authorized.**

Must use in-network provider if available

- ◆ Top/Chest surgery – in-network provider at Yale Medicine
- ◆ Bottom/Genital-altering surgery – in-network provider at Yale Medicine
- ◆ Hysterectomy/sterilization/oophorectomy – Yale Health OB/GYN physicians

Inpatient facility copay or outpatient surgery copay applies to surgeries that change primary sexual characteristics (chest and/ or genital-altering surgeries) and differ based on a patient's membership category (Student with Yale Health Hospitalization/ Specialty Coverage, C&T, S&M, Security, Faculty, M&P, Postdoctoral Associates & Fellows, Yale Police).

Find the patient's corresponding membership category in the **Coverage section of the Yale Health website**, and check the *Schedule of Benefits* coverage document to find applicable copay amounts for **Inpatient Facility Expense** and/or **Outpatient Surgery**.



Gender-Affirming
Care Clinical Policy
Bulletin

Surgery: to create a more feminine or masculine appearing face

- ◆ Covered at 100% after any applicable copays for outpatient surgery or inpatient facility expense; copays are specific to the membership category and may vary.
- ◆ Specific surgeries have requirements that need to be met before surgery will be approved – for full details patients should consult **Yale Health’s coverage of treatments related to gender dysphoria and gender affirmation.**
- ◆ Anesthesia is covered at 100% for approved surgical procedures.

The following outpatient surgery expenses are COVERED:

- ◆ Services and supplies provided by the hospital/surgery center on the day of the procedure;
- ◆ The operating physician’s services for performing the procedure, related pre- and post-operative care, and administration of anesthesia; and
- ◆ Services of another physician for related post-operative care and administration of anesthesia.
This does not include a local anesthetic.
- ◆ Inpatient hospital expenses are covered including services and supplies provided by Yale-New Haven Hospital or other pre-approved inpatient facility, including but not limited to room and board, nursing services, dietary services, medications, dialysis, radiation, diagnostic imaging, operating room fees, inpatient physical therapy, and ancillary fees billed by the hospital.

NOT COVERED: personal comfort and convenience items; travel and transportation.

- ◆ **NOTE:** Any service or supply primarily for your convenience and personal comfort or that of a third party is **NOT COVERED**, including: telephone, television, internet, barber or beauty service or other guest services; housekeeping, cooking, cleaning, shopping, monitoring, security or other home services; and travel, transportation, or living expenses, rest cures, recreational or diversional therapy.
- ◆ **There is no coverage for charges associated with admissions that are not prior authorized.**

Must use in-network provider if available

- ◆ Yale Medicine Plastic Surgery provider/team

SURGERY (CONTINUED)

Inpatient facility copay or outpatient surgery copay applies to surgeries that create a more feminine or masculine face and differ based on a patient's membership category (Student with Yale Health Hospitalization/Specialty Coverage, C&T, S&M, Security, Faculty, M&P, Postdoctoral Associates & Fellows, Yale Police).



Your Yale Health
Coverage

Find the patient's corresponding membership category in the **Coverage section of the Yale Health website**, and check the *Schedule of Benefits* coverage document to find applicable copay amounts for **Inpatient Facility Expense** and/or **Outpatient Surgery**.

Facial Hair Removal:

permanent removal of facial hair is reimbursed after service rendered (patient pays full cost up front and submits for reimbursement)

- ◆ Covered with prior authorization.
- ◆ Services by a certified electrologist, licensed in the state of Connecticut, are reimbursed at a rate of up to **\$125 dollars per one-hour session with a lifetime maximum benefit of \$10,000.**
- ◆ **NOTE:** Reimbursement does not apply to consecutive one-hour sessions on the same date of service or appointment.
- ◆ Permanent hair removal required for approved surgical procedures is reimbursable without limits when approved in advance.
- ◆ Reimbursement for electrolysis follows the Yale Health supplemental claim process explained below.
- ◆ **Laser Hair Removal** – Effective 1/1/24, covered for some membership categories; see below.

<p>Faculty/M&P/ Postdoc Fellows & Associates</p>	<ul style="list-style-type: none"> ◆ Laser Hair Removal = COVERED subject to same reimbursement and same lifetime maximum as Electrolysis services. ◆ Reimbursed up to \$125 dollars per one-hour session under the same lifetime maximum benefit of \$10,000. ◆ If \$10,000 lifetime maximum benefit is reached, a switch to Electrolysis is NOT COVERED.
<p>C&T/S&M/Security</p>	<ul style="list-style-type: none"> ◆ Laser = NOT COVERED
<p>Yale Police plan</p>	<ul style="list-style-type: none"> ◆ Laser = NOT COVERED
<p>Students with Hospitalization/ Specialty Coverage</p>	<ul style="list-style-type: none"> ◆ Laser = NOT COVERED

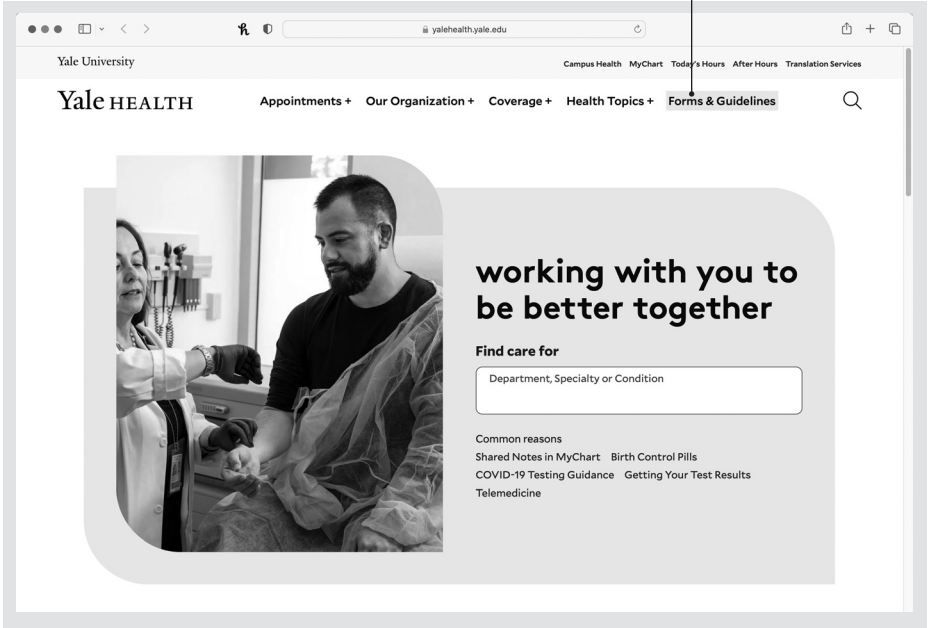
How to get reimbursed via the supplemental claim process

Step 1

Obtain the Supplemental Claim Form from the **Yale Health website**

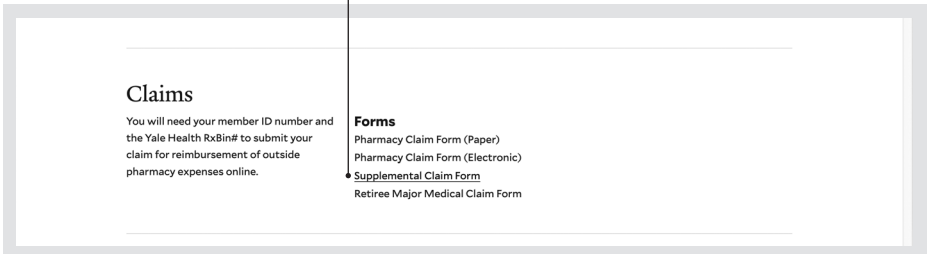
Step 2

Go to the Form & Guidelines area of the website (below).



Step 3

Once there, scroll to the Claims section and access the **Supplemental Claim Form**.



Step 4

The member must fill out the form with the applicable information and submit form, along with proof of payment, via email or mail to the Yale Health Claims Department per the form instructions.

Yale HEALTH		Supplemental Claim Form <small>(additional instructions on reverse side)</small>	
SUBSCRIBER INFORMATION			
Member ID Number: _____	Status: <input type="checkbox"/> faculty/staff/associate	<input type="checkbox"/> student	
Name: _____	last	first	MI
Address (#, Street, Apt #): _____	City _____	State _____	Zip _____
Telephone number: _____			
PATIENT INFORMATION		Relationship of patient to subscriber	
D.O.B. _____	<input type="checkbox"/> self	<input type="checkbox"/> spouse	<input type="checkbox"/> dependent
Last name: _____	First name: _____	Preferred Name: _____	
TYPE OF SERVICE/CLAIM			
<input type="checkbox"/> Chiropractic	<input type="checkbox"/> Durable medical equipment		
<input type="checkbox"/> Home health services	<input type="checkbox"/> Other		
Brief description of illness or injury: _____			
Is injury related to:	Automobile accident	<input type="checkbox"/> yes	<input type="checkbox"/> no
	Workers' Compensation claim	<input type="checkbox"/> yes	<input type="checkbox"/> no
	Other liability	<input type="checkbox"/> yes	<input type="checkbox"/> no
Is patient covered by another insurance plan?	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Employee member/subscriber name & address _____		Date illness/injury began: _____ Policy membership # _____	
Employer/school name & address _____			
Insurance plan name & address _____			
PAYMENT AUTHORIZATION			
<input type="checkbox"/> I authorize payment of attached expenses to be paid directly to the physician or provider.			
<input type="checkbox"/> I direct Yale Health to reimburse the subscriber.			
Signature: _____		Date: _____	
AUTHORIZATION TO RELEASE INFORMATION - I hereby authorize any provider, insurance company, employer or organization to release all information regarding the medical, dental, or drug history, treatment and benefits payable concerning this claim to Yale Health for the purposes of validating and determining benefits payable in connection with this claim.			
Signature: _____		Date: _____	

Members typically receive a reimbursement check within 7–10 business days from Yale Health receiving their request.

Fertility

Yale Health defines infertility as a person's inability to reproduce either as a single individual or with a partner without medical intervention; or a licensed physician's findings based on a patient's medical, sexual, and reproductive history, age, physical findings, or diagnostic testing.

- ◆ Gender-affirming care including hormone replacement therapy and surgeries that impact one's fertility qualify an individual for covered services relating to fertility preservation, subject to the terms of fertility preservation coverage for their specific membership category. Fertility preservation coverage varies by membership category and plan.
- ◆ Treatment is covered at 100% up to any applicable university lifetime limits* and maximums when referred by a Yale Health clinician to a Yale Health network provider and approved in advance by the Referrals Department.

See Student Handbook or Employee Member Coverage Booklet for a full list of available services which includes:

- ◆ **Diagnosis of and consultation for individuals experiencing infertility.**
- ◆ **Assisted conception:** service provided to a fertile individual who wishes to conceive using donor sperm.

Basic infertility services (excluding IVF), including but not limited to:

- ◆ treatment to stimulate/induce ovulation and intrauterine insemination for infertile members; and
- ◆ infertility-related surgery and other procedures.
- ◆ **Assisted reproductive technologies (ART), including IVF:** In vitro fertilization (IVF) for members who do not or cannot conceive with basic infertility services.



Student Handbook



Employee Member Coverage Booklet

Diagnosis of infertility, assisted conception, and basic infertility services are considered together towards university lifetime maximums for Infertility. Separate university lifetime limits apply to advanced reproductive technologies including IVF.

STUDENTS WITH HOSPITALIZATION/SPECIALTY COVERAGE:

COVERED

- ◆ **Infertility** – covered at 100% (no maximum)
- ◆ **IVF** – 3 cycles
- ◆ **Fertility preservation** – covered for individuals facing infertility due to gender-affirming care or surgery that will impair fertility.
- ◆ **Tissue donation** – see Tissue Donation, page 13

NOT COVERED

- ◆ **NOTE:** The use of ART to obtain oocytes or embryos for cryopreservation to circumvent reproductive aging in healthy individuals is not considered medically necessary and is **NOT COVERED**.
- ◆ Transfer of cryopreserved oocytes or embryos from former care with another plan/facility – **NOT COVERED**

C&T, S&M, SECURITY PLAN:

COVERED

- ◆ **Infertility** – covered at 100% up to \$20K (university lifetime limit)
- ◆ **IVF** – 4 cycles (university lifetime limit)
- ◆ **Fertility preservation** – covered for individuals facing infertility due to gender-affirming care or surgery that will impair fertility.

NOT COVERED

- ◆ **NOTE:** The use of ART to obtain oocytes or embryos for cryopreservation to circumvent reproductive aging in healthy individuals is not considered medically necessary and is **NOT COVERED**.
- ◆ **Tissue donation** – **NOT COVERED**
- ◆ Transfer of cryopreserved oocytes or embryos from former care with another plan/facility – **NOT COVERED**

YALE POLICE PLAN:
COVERED

- ◆ **Infertility** – covered at 100% up to \$20K (university lifetime limit)
- ◆ **IVF** – 4 cycles (university lifetime limit)
- ◆ **Fertility preservation** – covered for individuals facing infertility due to gender-affirming care or surgery that will impair fertility.

NOT COVERED

- ◆ **NOTE:** Use of ART to obtain oocytes or embryos for cryopreservation to circumvent reproductive aging in healthy individuals is not considered medically necessary and is **NOT COVERED**.
- ◆ **Tissue donation** – **NOT COVERED**
- ◆ Transfer of cryopreserved oocytes or embryos from former care with another plan/facility – **NOT COVERED**

FACULTY, M&P, POSTDOCTORAL ASSOCIATES & FELLOWS PLAN:
COVERED

- ◆ **Infertility** – covered at 100% up to \$20K (university lifetime limit)
- ◆ **IVF** – 4 cycles (university lifetime limit)
- ◆ **Fertility preservation** – covered for individuals facing infertility due to gender-affirming care or surgery that will impair fertility.
- ◆ **Tissue Donation** – see next page for details.
- ◆ **NOTE:** Coverage includes cryopreservation + 1 year of storage up to a \$1500 maximum (max does **NOT APPLY** if patient undergoing infertility impairing medical treatment as noted above)

NOT COVERED

- ◆ **NOTE:** The use of ART to obtain oocytes or embryos for cryopreservation to circumvent reproductive aging in healthy individuals is not considered medically necessary and is **NOT COVERED**.
- ◆ Transfer of cryopreserved oocytes or embryos from former care with another plan/facility – **NOT COVERED**

Tissue Donation: the procurement and use of eggs, embryos, and sperm necessary to establish a pregnancy.

- ◆ Donor Eggs (cohort of 6–8): coverage limited to \$20,000 or a full-cycle (1), meaning that if necessary to establish a pregnancy, member would also use the equivalent of a half-cycle ($\frac{1}{2}$) of available benefit for transfer.
 - ◆ Embryo Fertilization: coverage limited to \$7,000 or a half-cycle ($\frac{1}{2}$) equivalent.
 - ◆ Sperm Cryopreservation + 1 Year of Storage: \$1,500 or a quarter-cycle ($\frac{1}{4}$) equivalent.
 - ◆ Donor Sperm: coverage is limited to \$2,500 per quarter-cycle ($\frac{1}{4}$) usage.
 - ◆ **NOTE:** These costs are limited per use. Donor tissue fees may be higher than that paid for by the benefit. Any difference is paid by the person or couple seeking a pregnancy.
- IMPORTANT:** Amounts covered for donor tissue are determined taxable and people using this benefit will receive documentation of the value of tissue used for tax filing purposes.

Available benefits, plan maximums, and university lifetime limits* apply for Infertility, IVF, Fertility Preservation, and Tissue Donation and differ based on a patient’s membership category (Student with Yale Health Hospitalization/Specialty Coverage, C&T, S&M, Security, Faculty, M&P, Postdoctoral Associates & Fellows, Yale Police).



Your Yale Health
Coverage

Find the patient’s corresponding membership category in the **Coverage section of the Yale Health website**, and check the *Schedule of Benefits* coverage document to find applicable plan maximums, number of cycles, and university lifetime limits* for **Infertility Treatment**.

**University lifetime limits = employee-based plans have a university lifetime limit per contract regardless of Yale insurance carrier chosen. This means once an employee exhausts their \$20K Infertility benefit and 4 IVF cycles as a Yale Health member, they have exhausted their “university lifetime limit regardless of carrier chosen,” and they cannot get a new \$20K Infertility benefit or 4 more IVF cycles by switching to an Aetna plan.*

Mental Health Services: for purposes of exploring gender identity, role, and expression

STUDENTS

- ◆ Provided under Yale Health Basic Student Health Services.
- ◆ No copay applies.
- ◆ Mental health treatment is covered as part of Basic Services when provided at Yale Health Center through the Mental Health & Counseling department.
- ◆ An individual plan is made based on a student's needs.
- ◆ Mental Health & Counseling clinicians support requests for letters for gender-affirming care.
- ◆ **NOTE:** Inpatient mental health services are covered through Yale Health Hospitalization/Specialty Coverage.

EMPLOYEE PLANS — C&T, S&M, SECURITY, YALE POLICE, FACULTY, M&P, POSTDOCTORAL ASSOCIATES & FELLOWS

- ◆ Covered at 100% under behavioral health benefit administered through Magellan Healthcare.
- ◆ No copay applies.
- ◆ Members may contact Magellan for authorization and provider recommendations, **1-800-327-9240**.

Estimated Timeline: for Gender-Affirming Care at Yale Health

Care Management — after PCP enters a referral, the patient can expect to be contacted by a Care Manager within one week to discuss gender-affirming care.

Student Health — endeavors to get the patient booked for their initial consultation within 1–2 weeks after Care Management intake is completed.

Surgical consults/procedures — timelines are determined by the surgical team and outside of Yale Health control.

Endocrine — patients can expect a call from a nurse within 24–48 business hours once the referral is placed in the queue.

- ◆ On average, it takes 2–1/2 to 3 months for a patient to get an appointment in Endocrine. However, providers are very accommodating and may offer additional clinic hours. If this happens a nurse will call patients to see if they would like to be seen sooner.
- ◆ During the intake process, endocrine nurses inform patients about the high demand for clinic appointments and timelines for initial visits, which may take longer than desired. For patients already on hormones and simply transferring care, refills or prescriptions are expected to come from the PCP or their previous providers until they are evaluated in Yale Health Specialty Services.

Mental Health & Counseling (for students) — Students looking to receive care from Mental Health & Counseling should call **203-432-0290** Mon–Fri, 8:30 am – 5 pm to schedule an intake evaluation. No referral is needed.

- ◆ Wait times vary based on time of year and typically range 1–7 business days.
- ◆ If anyone identifies that they are having difficulty scheduling an appointment with Mental Health & Counseling, they may call the department at **203-432-0290**.

Behavioral (C&T, S&M, Security, Yale Police, Faculty, M&P, Postdoctoral Associates & Fellows) — Wait times vary by individual clinician.

Magellan can assist with finding clinicians that have new patient availability; members should call **800-327-9240** for assistance.

IMPORTANT NOTE: the timelines provided are estimates and are subject to change at any time. Patients should confirm current timelines at the outset of their gender-affirming care journey and throughout the process.

Exclusions/ Non-Covered Services

The following services are **NOT COVERED** for the purpose of treating gender dysphoria/incongruence. Services not included in this list may be excluded as well if not medically necessary or otherwise excluded by the Plan:

- ◆ Surgical procedures to create a more youthful or aesthetically pleasing appearance rather than to reduce sexual characteristics are considered cosmetic and are not covered.
- ◆ Face-lifting
- ◆ Lip reduction/enhancement
- ◆ Abdominoplasty (changing the shape or appearance of the abdomen)
- ◆ Collagen injections
- ◆ Dermabrasion or chemical peels
- ◆ Facial implants or injections
- ◆ Panniculectomy (removal of overhanging abdominal fat)
- ◆ Laryngoplasty, or other voice modification surgery
- ◆ Silicone injections of the breast
- ◆ Liposuction except as part of approved facial surgery
- ◆ Hair transplantation
- ◆ Removal of excess skin
- ◆ Voice therapy
- ◆ Hair removal other than electrolysis
- ◆ Reimbursement for travel expenses

Updating Your Personal Information at Yale Health

Yale Health understands and supports your use of a chosen first name rather than your legal first name to identify yourself. Yale Health is updating our systems to consistently use chosen name in all instances where possible. Below are places you can expect your chosen name to be used, and a list of places where legal name will be used.

PLACES WHERE CHOSEN FIRST NAME WILL BE USED:

- ◆ MyChart Records and communication.
- ◆ During all live and virtual interactions between patients and staff.**
- ◆ On letters or emails directed only to the patient (not on referrals or bills that may also go to outside entities). Please note, this includes the address used on envelopes mailed to the patient's listed home address.

PLACES WHERE LEGAL NAME WILL BE USED:

- ◆ Billing documents
- ◆ Yale Health Member ID Card and proof of coverage letters
- ◆ Letters that may go to other healthcare institutions (e.g., Claims and/or Referral letters)
- ◆ Prescription medication
- ◆ Government documents
- ◆ Blood work

HOW TO UPDATE PERSONAL INFORMATION:

Yale Health uses three primary sources of data with limited interoperative connectivity. MyChart is used for all medical encounters and patient information. Workday and Banner are used for billing, claims, and referrals. To best ensure personal information is consistently used, we recommend that you update all that apply:



MyChart

MyChart:

- ◆ To update chosen name (please note, MyChart calls this field ‘preferred name’) log in to **MyChart**, from the main menu scroll down to “Preferences and Account Settings” select “Personal Information” and then edit the “details about me” section to change your chosen name, gender identity, or sexual orientation.

WorkDay (to be updated if you are a Yale employee):

- ◆ To update chosen name (please note, WorkDay calls this field ‘preferred name’) log in to **WorkDay**, from the menu select “Personal Information,” then select preferred name (you may have to expand the list to show all options before you see preferred name). Deselect “use legal name as preferred name,” then add your chosen name.
- ◆ You can update your gender in WorkDay by going to Personal Information and selecting change personal information.
- ◆ You can also follow similar steps to change your legal name. You will be asked to submit valid documentation of legal name change before your name can be updated.



WorkDay

Yale Hub (to be updated if you are a Yale student):

- ◆ Yale Hub feeds Banner, Yale’s internal student database.
- ◆ To indicate your preferred first name, login to the **Yale Hub**, click on the “Personal Data” menu, and select “My Preferred Name.” Your full name and your preferred first name, if you already have a preferred first name on record, will be displayed. You may edit an existing preferred first name, enter a new preferred first name, or delete the existing preferred first name.



Yale Hub

Students currently attending Yale College or the Graduate School of Arts and Sciences who have changed their legal name can have their academic record updated by bringing one of the three following categories of documents to the University Registrar's Office at 246 Church St., 3rd floor:

- ◆ Government issued photo ID with the new name.
- ◆ Social Security Card with new name and a government issued photo ID.
- ◆ Legal name change documentation in English or certified translation and a government issue photo ID.
- ◆ **NOTE:** Professional school students who are changing their legal name should contact their school's registrar.

ADDITIONAL INFORMATION:

- ◆ Pronouns and legal sex are only updated in MyChart by Yale Health staff. Please let our team know at your next visit.
- ◆ Legal name changes should be entered into Banner and/or Yale Hub. Once verification of legal name change is received and legal name is updated in WorkDay or Yale Hub, please allow one week for legal name change to appear in MyChart and on your medical records.

*** Unfortunately, our pharmacy systems do not currently allow for a chosen name to be used in many instances. Therefore, we rely on a manual process in the Pharmacy, which leaves us more vulnerable to human error. We understand the importance of addressing patients by their chosen name and continue to work with our vendors on a solution and to improve our processes.*

Feedback About Your Experiences



Email our Patient
Representative

Yale Health is dedicated to achieving a high level of member satisfaction. However, even with the best efforts, there may be times when you need assistance with a particular issue, policy, complaint, dispute, decision, or **patient safety concern**.

Please contact Member Services by phone (**203-432-0246**) or **email** if there is an issue you would like to discuss, or **email the patient representative** directly. The patient representative will investigate and assist in resolving these issues, keep you informed throughout the process, and follow up with the resolution either by phone or email.

Gender-Affirming Care Resource Guide for Patients

Yale Health is committed to providing comprehensive, supportive, individualized healthcare and health information to individuals with diverse expressions of gender and sexuality, and we are dedicated to LGBTQIA+ inclusion in all our services.

- ◆ **BENEFITS AND COVERAGE** Consult your coverage booklet at yalehealth.yale.edu/coverage for information on Yale Health's coverage of treatments related to gender dysphoria and gender affirmation.
CONTACT: Member Services **203-432-0246** or member.services@yale.edu
- ◆ **CLAIMS** Check your claims status or denials.
CONTACT: Claims **203-432-0250** or yhclaims@yale.edu
- ◆ **FERTILITY PRESERVATION** Consult with your Primary Care Provider in Internal Medicine, Student Health, or Obstetrics & Gynecology
CONTACT: Internal Medicine **203-432-0038**
Obstetrics & Gynecology **203-432-0222**
Student Health Department
203-432-0312
- ◆ **GENDER-AFFIRMING SURGERY** Discuss surgical requirements with Care Management.
CONTACT: Care Management, **203-436-5791**
- ◆ **GENDER-AFFIRMING CARE** Our gender-affirming care coordinator can assist you with getting started or support you with help needed while in progress.
CONTACT: Care Management, **203-436-5791**
- ◆ **HORMONE THERAPY** To initiate treatment, please discuss the requirements with your Primary Care Provider from Internal Medicine or Student Health.
CONTACT: Internal Medicine **203-432-0038**
Student Health **203-432-0312**
- ◆ **MENTAL/BEHAVIORAL HEALTH** You might seek the assistance of a mental health professional for a number of reasons. Your mental health provider will evaluate readiness for next steps in your treatment and make recommendations.
CONTACT: Mental Health & Counseling for Yale students **203-432-0290**, 3rd Floor, Yale Health Center
Behavioral Health for Yale Health members provided through Magellan Health **800-327-9240**
- ◆ **MY CHILD'S GENDER-AFFIRMING CARE** Consult with your child's Primary Care Provider.
CONTACT: Pediatrics **203-432-0206**
- ◆ **REFERRALS** Check your referral status or denials.
CONTACT: Referrals **203-432-7397** or yhreferrals@yale.edu
- ◆ **PRESCRIPTIONS** Consult the Yale Health Pharmacy with questions about your prescriptions, refills, etc.
CONTACT: Yale Health Pharmacy **203-432-0033**

Yale HEALTH

yalehealth.yale.edu

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55 Lock Street
PO Box 208237
New Haven, CT 06520-8237

Monday – Friday, 8:30 – 5:00
CALL 203 432 0246